

UTILITIES SERVICE BOARD MEETING  
May 5, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:02 p.m.

Board members present: Tom Swafford, Jeff Ehman, Jeff White, Sam Vaught, Patrick Murphy, Dick Eherenman, and ex-officio members Dave Rollo and Tom Micuda. Staff members present: Mike Phillips, Margaret Dalle-Ave, John Langley, Mike Hicks, John Trotter, Tom Staley, Nathan Schulte, and Jonathan Heald. Also present: Gary Kent and Hank Hewetson. (A copy of the sign-up sheet is attached to the minutes.)

ROLL CALL:

6 members present.

Before the start of the business meeting, Board President Swafford introduced and welcomed Patrick Murphy who was appointed to replace Frona Powell on the Utilities Service Board.

MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MINUTES OF THE APRIL 21, 2003, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 1 ABSTENTION (MURPHY). 1 MEMBER ABSENT (HENKE).

Board member Henke arrived at this time.

CLAIMS:

VAUGHT MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0390618 THROUGH 0390685 INCLUDING \$206,397.19 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$206,397.19 FROM THE WATER UTILITY; CLAIMS 0330421 THROUGH 033459 INCLUDING \$113,657.40 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$1,296.00 FROM THE WASTEWATER SINKING FUND FOR A TOTAL OF \$114,953.40 FROM THE FROM THE WASTEWATER UTILITY; AND CLAIMS 0370021 THROUGH 0370025 INCLUDING \$10,263.01 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$10,263.01 FROM THE STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$331,613.60. MOTION CARRIED. 7 AYES.

CHANGE ORDER NO. 1 – JACKSON ST. & SMITH AVE. SANITARY AND WATER – WS02-7308 – CRIDER & CRIDER:

WHITE MOVED AND EHMAN SECONDED THE MOTION TO APPROVE CHANGE ORDER NO. 1 – JACKSON ST. & SMITH AVE. SANITARY AND WATER – WS02-7308 – CRIDER & CRIDER. MOTION CARRIED. 7 AYES.

ENGINEERING SERVICES AGREEMENT – DILLMAN ROAD WASTEWATER TREATMENT PLANT WASHWATER TANK PAINTING:

This matter was postponed until a future meeting.

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Administrative Subcommittee –

The Administrative Subcommittee will meet on May 14, 2003, at 9:00 a.m.

Rules and Regulations Subcommittee –

The Rules and Regulations Subcommittee will meet on May 8, 2003, at 9:00 a.m.

STAFF REPORTS:

Jonathan Heald –

Assistant Engineer Heald reported that at the next meeting he will present a proposal to bill stormwater customers currently not being billed.

Tom Swafford –

Board President Swafford inquired about sewer overflows during the last rainy period and was advised that there were a few small overflows.

Mike Phillips –

Utilities Director Phillips reported that the Utilities Department is proceeding with pursuing payment of delinquent accounts. Customers were notified by letter. Another round will be notified shortly. Legal action will be pursued if payment is not received.

PETITIONS AND COMMUNICATIONS:

Board members were presented with a copy of a memorandum from the Risk Management Department to the Labor Management Committee re. a chlorine emergency drill. (A copy of the memo is attached to the minutes.)

Board members were also presented with an invitation to the employee appreciation picnic on Friday, May 16, 2003. (A copy of the invitation is attached to the minutes.)

ADJOURNMENT:

The meeting was adjourned at 5:17 p.m.

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L. Thomas Swafford, President